SYLLABUS

EFSLANG 698A – Writing Academic English
Stanford University
Building 20, Room 22K
T, TH 9:00 – 10:50
Summer 2014

Instructor: Kristopher Geda  
Email: kgeda@stanford.edu
Office: Building 260, Room 217
Office Hours: TBD

Description
This course is designed to help you improve your ability to write academically for graduate coursework. Through in-class lessons and exercises, you will learn how to organize your ideas and use appropriate academic style by improving word choice, sentence structure, and flow. We will also work on using English accurately (grammar, usage, and punctuation) as needed. The major writing assignments in this class are:

- a summary of a journal article,
- a critical review of a journal article,
- a draft of a research assignment (or other appropriate assignment to be determined together with the instructor), and
- a revision of the research assignment (or other agreed upon assignment).

Texts
   Retail from University of Michigan Press: $26.00

Requirements
Attendance: You must attend every class meeting and arrive prepared and ready to participate. The Language Center has a strict 90% attendance policy, which means that you can miss no more than two classes. Tardiness in excess of 10 minutes constitutes an absence. Because the majority of learning takes place in class, it is essential that you participate in class and prepare thoroughly at home.

Meetings: We will meet together individually three times during the term in order to discuss your written work. Our meetings will take about 20 minutes. In addition, I will schedule an optional workshop day and/or an individual appointment for discussing your final writing assignment.

Assignments: There are four formal written assignments as listed in the description.

Homework: Successful writers engage in the writing process which includes, among other things, various drafts before the final version of a paper is completed. For each of the four aforementioned assignments, you will complete at least a first and a revised draft, although more may be necessary.
There may be informal homework assignments that require you to briefly respond to a prompt before the following class meeting.

Late homework or assignments will not be accepted. Plan ahead.

**Additional Resources**

*Writing*

The Hume Writing Center is an excellent resource. Make good use of it, both in this class and in your other classes: [http://hwc.stanford.edu](http://hwc.stanford.edu).

Numerous organizations have made their OWLs (Online Writing Labs) available to the public, where students can access lessons and activities online that can help make writing more effective. To start, try Purdue University’s OWL, a resource I have been using for several years: [http://owl.english.purdue.edu/owl/](http://owl.english.purdue.edu/owl/).

*Grammar*

Although grammar will not be the central focus of our class, at times it may be necessary for you to consult another source for guidance on particular usage. I may refer you to an OWL or one of the resources listed here:


**Students with Disabilities**

Students who may need an academic accommodation based on the impact of a disability must initiate the request with the Student Disability Resource Center (SDRC) located within the Office of Accessible Education (OAE). SDRC staff will evaluate the request with required documentation, recommend reasonable accommodations, and prepare an Accommodation Letter for faculty dated in the current quarter in which the request is being made. Students should contact the SDRC as soon as possible since timely notice is needed to coordinate accommodations. The OAE is located at 563 Salvatierra Walk. Phone: (650) 723-1066